

# Steering Meeting Minutes

October 20, 2022 at 3 PM Eastern

## In attendance

### GSA Staff

Balint Kacsoh  
Jessica M. Vélez

### Advisors

Aakanksha Singhvi

### Co-chairs

Caroline Aragón  
David Peede  
Jadson Carlos dos Santos  
Jiae Lee  
Jillian Freese  
Julio Molina Pineda  
Kaushal K Bhati  
Madhumala Sadanandappa  
Mubaraq Opoola

### ECS Representatives to the Board

### Guest

Marnie Gelbart with pgEd

## In absence

### GSA Staff

### Advisors

Jordan Ward

## Co-chairs

Lita Bozler (on hiatus)

Oindrila De

Riley Kellermeyer

Uyen Linh Ho

## ECS Representatives to the Board

Jacob Ortega

## Agenda Items

1. Marnie Gelbart from pgEd
  - a. Expanding the access to information of genetics–tailored to priorities of the community
    - i. pgEd Seminar series:  
<https://genetics-gsa.org/career-development/public-engagement/>
  - b. How can we create platforms and events where people can get tools, resources, skills to engage with students/communities about genetics and providing forums to show expertise
  - c. See ECLP source as ideas. What resources are you looking for?
    - i. Ideas: history of genetics and research tied into disability
      1. Some eugenics literature for highschools but more is needed to further the conversation
    - ii. How can pgEd build opportunities to accept ways health can be brought in?
    - iii. US centric versus Global?
      1. Predominantly focused in the US currently–aiming to collaborate internationally
      2. Is the curriculum adapted to share internationally?
        - a. Pieces are portable with translation (language matters and is key in the primary literature). Some programs in India utilize primarily English, so this could be a good collaboration.
        - b. Perhaps develop a location-specific website for international members.
          - i. Could help with diversification of community
        - c. Alternative is a small, interactive seminar to gain new ideas.
      3. What kind of curriculum can we offer to address these goals?
      4. pgEd has a Slack workspace and this could be a great place to discuss workshop ideas. *Join link provided to Steering Committee.*
  - d. **Action item:** Creation of ECLP channel in the pgEd slack to further discuss these ideas

- e. Contact info: Marnie Gelbart, [mgelbart@pged.med.harvard.edu](mailto:mgelbart@pged.med.harvard.edu)
- 2. Admin update: Jessica will not attend monthly subcommittee meetings unless requested - just let her know!
  - a. Contact Jessica for direct questions—she's happy to join if requested
- 3. Career Dev Toolkit: Submissions open to all ECLP and protocol
  - a. <https://genetics-gsa.org/career-development/career-dev-toolkit/>
  - b. Plan to create a variety of materials—blog posts open to all ECLP members
    - i. If you find a resource, you can write a narrative/workshop on how to utilize it (~800 word).
    - ii. Will include ECS newsletter resources after publication.
      - 1. In progress with GSA Communications
    - iii. **Action Item** – Co-chairs: Share with subcommittee members.
      - 1. Goal: Every month, one piece is published by a subcommittee.
    - iv. **Action item:** Madhu will send out details on what will be in the blog post.
      - 1. Blog post and ECS resources are separate as the blog post is more of how to material
    - v. Currently trying to house resources in Google Sheet (in progress via engagement).
- 4. ECLP Applications distribution
  - a. Applicant scores are due **November 18th, 2022**
    - i. Co-chairs, if you have a group of second year members, reach out to those members regarding a potential 3rd year
    - ii. Submitting independent reports (if 2 co chairs, then 2 reports).
      - 1. If you see someone suitable for a subcommittee different than your own, make note in your report that they are better for a different subcommittee
    - iii. Once numbers are submitted, Engagement will do the totalling of evaluations.
      - 1. Include notes if you feel someone is a good or not a good fit. From these numbers, we will reach out to individuals for interviews.
      - 2. If you want someone in particular for a co-chair, then we can schedule a multi-person interview
    - iv. Final decisions will be sent out December 19 by GSA Engagement. We will copy co-chairs on these emails and we will keep you updated on who is accepted
    - v. In the November meeting, we will review proposed subcommittee assignments
    - vi. Start date of the cohort will be January 1.
    - vii. Onboarding meetings will be in January.
  - b. Postdoc equivalents included
    - i. Career stage will be verified by Engagement
  - c. Reach out to your subcommittee about who spoke with them!
- 5. Rubric Review
  - a. Scoring Instructions (Balint)

- i. Everyone has custom CV/Resumes and applicants
- ii. Applicants who indicated subcommittee as 1st, 2nd, or 3rd choice are included
- iii. Filtered into:
  - 1. Qualified per our metrics
  - 2. Flagged for question responses - non-specific to GSA
    - a. Can overrule this flag if you would like to invite them for an interview
  - 3. **Red text:** shows “Assistant Professor” on CV/Resume, are qualified as postdoc equivalent

## Action Items

Action Item	Owners	Deadlines	Status
Review ECLP applications and submit to Engagement	Steering Committee	November 18, 2022	In progress
Share Career Dev Toolkit opportunity with subcommittee members	Steering Committee		In progress
Join pgEd Slack workspace to discuss ideas with pgEd	Steering Committee		In progress